



SHELBY COUNTY

CHAMBER OF COMMERCE

Leadership Shelby County Application Packet

100 Courthouse Square Center, Texas 75935 (936) 598-3682



LEADERSHIP SHELBY COUNTY APPLICATION

Leadership Shelby County is a nine month program designed to identify potential leaders and develop within these individuals the knowledge, skills and vision necessary to enable them to actively participate in the enhancement of the quality of life in our County. It explains the essential roles of our governmental, educational, economic and cultural organizations and encourages participants to explore options for personal involvement and relationship building.

Tuition for the program is \$350.00, payable upon acceptance to the program

NAME: _____

NICKNAME OR PREFERRED NAME: _____

EMPLOYMENT INFORMATION

EMPLOYER: _____

POSITION: _____

ADDRESS: _____

—

PHONE: _____

EMAIL: _____

PERSONAL DATA

ADDRESS: _____

—

CELL PHONE: _____

EMAIL: _____

PREFERENCE ON COMMUNICATION

WORK EMAIL: _____ PERSONAL EMAIL: _____

PROGRAM AWARENESS & PERSONAL GROWTH

How did you learn about Leadership Shelby County?

What do you feel are the three most significant problems facing our area today?

1. _____

2. _____

3. _____

What do you feel needs to be done about one of these issues?

What do you feel are the three most notable opportunities the Shelby County area has to offer?

1. _____

2. _____

3. _____

What do you feel needs to be done to develop one of these opportunities?

What skills/knowledge do you hope to gain from your participation in the program?

1. _____

2. _____

3. _____

4. _____

Describe areas in which you are willing to provide leadership in the future.



Commitment Statement

(Please initial each item to acknowledge requirement and sign below)

I agree to the following guidelines for Leadership Shelby County. I understand that to graduate from Leadership Shelby County, I must:

- _____ Attend all sessions (exceptions are made for missing 8 hours only)
- _____ Attend the Meet the Class and Get Acquainted Reception
- _____ Attend one full day each month on the third Wednesday of each month
- _____ Complete outside assignments, i.e. observing a community activity, attending city council meeting, school board meeting, Chamber Board of Directors meeting etc.
- _____ Actively participate in the Class Group Project (to be determined by the Class)
- _____ Participate as a volunteer for the East Texas Poultry Festival.
- _____ Participate as a volunteer for at least one other Chamber function.
- _____ Participate as a Session Leader for future Leadership Shelby County programs.

I have cleared my calendar to participate in the 2021-2022 Leadership Shelby County Program. I commit to attending the opening reception and all seminars. If applicable, I have my employer's support as indicated below. If selected, I will devote the time and resources necessary to complete the Program. Even though emergencies do arise, I understand that missing more than eight hours, for whatever reason, I may be asked to withdraw from the Program.

Applicant Signature

Date

This application has the approval of this organization. The applicant has employer full support which includes the time required to participate in the program. If applicant leaves this company's employment, it is understood that the tuition fee is non-refundable.

Employer Signature

Date



PARTICIPANT PROFILE CONSENT FORM

Select from the following options

___ I hereby grant full permission to Leadership Shelby County and the Shelby County Chamber of Commerce to use my photo and profile information from the Leadership Shelby County application in any publication or advertising materials (printed or electronic). This consent also serves to waive all rights of privacy or compensation which I may have in connection with the use of my photography or profile information.

___ Please do not use my photograph in any publication or advertising materials.

___ Please do not use my profile information from the Leadership Shelby County application in any publication or advertising materials.

NAME

BUSINESS/ORGANIZATION

ADDRESS

Applications will be accepted beginning Tuesday, July 5, 2021. Deadline for applications is August 6, 2021
Selected applicants will be notified by August 13, 2021.

RETURN APPLICATION TO OR CONTACT FOR ADDITIONAL INFORMATION:

Shelby County Chamber of Commerce
100 Courthouse Square A-101
Center, Texas 75935
(936) 598-3682 phone
info@shelbycountychamber.com

LEADERSHIP SHELBY COUNTY

POLICY AND PROCEDURE

1. PROGRAM STATEMENT OF PURPOSE

Leadership Shelby County is a program intended to identify and develop talented and committed citizens who aspire to provide leadership in Shelby County's business and community activities. It explains the essential roles of Shelby County's governmental, educational, economic and cultural organizations and encourages participants to explore options for personal involvement and relationship building. It creates opportunities for participants to form effective relationships with current, past and future leaders in the community, especially among themselves as a class. Finally, it facilitates the appointment of graduates to leadership roles within the Shelby County Chamber of Commerce and other community organizations.

2. GENERAL POLICY

The Leadership Shelby County Committee shall administer the Program within the general policies and guidelines. The Program will be available to applicants meeting the requirements established by the Committee. Qualified applicants who meet the requirements are selected on a "first come" basis with Chamber membership having priority. The Committee will present the recommended class for Chamber Board approval.

3. APPLICANT QUALIFICATIONS

- Applicants must be at least 21 years as of August 1 of the Program year in which the Applicant applies.
- Must live and/or work in Shelby County.
- Must demonstrate high moral character and financial responsibility.
- Must desire to participate in the program with enthusiasm and with the appropriate goal of growing as a leader and giving back to the community.

- Must obtain the approval of the supervisor of the company where the applicant works. Participants who attend as an individual and do not represent a business do not require approval.
- Must pay the required tuition upon notification of his/her acceptance. The tuition (\$350.00) must be paid in full before the Welcome Reception. Failure to pay will result in the applicant being removed from the program. For good cause, the Chamber President may authorize an extension, if he/she is confident the applicant has the financial capability to pay.

4. **APPLICATION POLICY/PROCEDURES**

- The Committee shall announce the enrollment period by media, newsletter and on the Shelby County Chamber of Commerce website. The news release shall clearly set forth the dates that applications will be accepted and the deadline.
- Applicants for the Leadership Program must apply in writing on the written application form. The forms will be available at the Shelby County Chamber of Commerce at 100 Courthouse Square, Center, Texas and on-line at www.shelbycountychamber.com
- Applications will be completed in full, in order to be considered. Applications will not be accepted after the deadline unless the deadline is extended by the Chamber of Commerce.
- Applicants should verify that they are available for all the scheduled Leadership Shelby County sessions and activities prior to applying.
- If a conflict with the Leadership calendar should arise after the application is submitted, applicant should immediately contact the Chamber.

5. **SELECTION PROCESS**

- The Committee will review the applications for completion and verify their qualifications for participation in the Program.
- The class will be capped at 12 qualified applicants. Chamber members will have priority over non-members.
- Only two applicants shall be accepted from any one employer and its affiliates in a program year. Exceptions to additional applicants can be made by the Committee.
- Spouses will not be allowed in the same year's class.
- A recommendation of the proposed class will be made by the Committee and will go to the Chamber Board for approval.
- Applicants selected and approved for the class, as well as applicants not selected, will be notified in writing.

6. **PROGRAM POLICIES**

- Participants are required to attend all class sessions. Only eight (8) hours of regular monthly sessions may be missed without penalty.
- Attendance at the Welcome Reception is mandatory.
- Each Leadership class shall choose, as a group, a civic project. Active participation in the group project is mandatory.
- Participants must notify the Chamber if they will need to miss part of a day or will need to leave early.
- Participants are required to attend one of the following prior to June 1, 2022: a City Council meeting in either Center, Joaquin, Tenaha or Timpson; a School Board Meeting at any one of the County School Districts; or a Chamber Board meeting. (on Government Day you will attend Commissioners Court)
- Participants will be encouraged to attend other Chamber functions scheduled throughout the year. You will receive a calendar of major events, and will be notified throughout the year of Ribbon Cuttings etc.
- At the end of the Leadership year, participants will be strongly encouraged to volunteer to serve on a Chamber committee or participate with a Chamber project.

- Participants will be required to assist with the next Leadership Shelby County Program (2023-2024).
- If a participant changes employment during the program year, he or she will be required to provide signed documentation by the new employer giving approval for the participant to be absent from work to complete the requirements of the Leadership Program.



Leadership Shelby County Schedule 2021-2022

<i>Welcome</i>	<i>September 15, 2021</i>
<i>Heritage</i>	<i>October 20, 2021</i>
<i>Government</i>	<i>November 17, 2021</i>
<i>Economic Development</i>	<i>December 15, 2021</i>
<i>Social Issues/Plan Day</i>	<i>January 19, 2022</i>
<i>Health Care</i>	<i>February 16, 2022</i>
<i>Agriculture</i>	<i>March 16, 2022</i>
<i>Education</i>	<i>April 20, 2022</i>